

Delaware Financial Literacy Institute

The Money School ~ Secret Shopper Evaluation 2017

Evaluation Guidelines

Help DFLI grow, improve, and enhance the Money School.

- Choose which classes you wish to attend and evaluate. There is no minimum or maximum.
- Volunteers do not identify themselves as evaluators to the instructors. Money School instructors are aware of the evaluation process.
- Volunteers will not discuss their evaluations with others. This is a confidential process.
- Please give constructive criticism. Remember that all instructors have their own teaching styles.
- Evaluators will fill out evaluation form **at home after class** and mail the form to DFLI 3301 Green Street, Claymont DE 19703, or email it to info@DFLI.org within 3 business days.
- Make sure to review the class description before and after class so that you can fill out the evaluation form properly.

Please complete and send evaluation form on next page.

DFLI~The Money School ~ Evaluation Form 2017

3301 Green Street • Claymont, DE 19703 • 302.792.1200 • 302.792.1050 fax

Name of Evaluator: _____ Date: _____

Name of Instructor: _____ Class Title: _____

Class:

Did the class begin on time? Yes No

Did instructor take attendance or have a sign-in sheet? Yes No

Did instructor introduce The Money School as a nonprofit 501c3? Yes No

Did the class description match the actual content taught?

Exactly Mostly Somewhat Not at all

Was the Instructor:

Professional? Excellent Very Good Good Not at all

Well-prepared? Excellent Very Good Good Not at all

Knowledgeable? Excellent Very Good Good Not at all

Able to answer questions? Excellent Very Good Good Not at all

Able to keep class engaged? Excellent Very Good Good Not at all

Teaching Style: (Check all that apply)

Interactive Lecture Power Point Guest Speakers Games

Discussion Questions and Answers Hand-outs Other: _____

Did the instructor solicit business in any way? Yes No If yes, please explain below.

Did the instructor hand out a class evaluation form that asked for your phone number, email address, or whether you would be interested in them contacting you? Yes No

If yes, please explain below.

How would you rate the overall content and quality of the class?

Excellent Very Good Good Poor

Would you recommend this class to others? Yes No

Why or why not? _____

How many Money School classes have you attended? _____

I understand that the evaluation information is confidential and I will not discuss/disclose it with others.

Print name

Signature

Date